CANCER **PREVENTION** INSTITUTE OF CALIFORNIA

Preventing Cancer. Promoting Life.

JOB TITLE	Intern	**ORG. UNIT**	Surveillance Research
INCUMBENT	Vacant	**LEVEL**	TBD based on education and experience

PURPOSE OF POSITION:

- Provide interns the opportunity to contribute to active surveillance research projects.
- Assist in the implementation and analyses of various cancer epidemiology studies.

PRINCIPAL DUTIES:

1. Work with Research Scientists on defined cancer surveillance epidemiological research projects.
2. Under mentorship of Research Scientists and with support from Surveillance Research staff, conduct data analyses for designated surveillance research projects using SAS, SEER*Stat (NCI-specific software), and other statistical software. Design pertinent analyses as they relate to specific research questions/hypotheses. Documents all analyses including programs, output and summary tables.
3. Conduct biomedical literature searches, internet data gathering, organization and presentation of preliminary data, and other tasks needed in the preparation of scientific manuscripts and reports.
4. Under mentorship of Research Scientists, interpret results and prepare scientific manuscript(s) describing findings.
5. Carries out data management, cleaning and other related assignments as designated.

QUALIFICATIONS:

- Minimum 1 year of master's level coursework (biostatistics, epidemiologic methods) in public health or related field.
- Familiarity with SAS or other statistical software and knowledge of quantitative research methodologies.
- Excellent written and oral communication skills.

REPORTS TO: Research Scientist II/III, Surveillance Research

FSLA CATEGORY: [ ] EXEMPT [x] NONEXEMPT

DATE PREPARED: 2/2010

APPROVED:

Human Resources	Supervisor

REVIEWED:

Employee	Date